



STATE OF OKLAHOMA

**WORKERS' COMPENSATION COMMISSION**

M I N U T E S

of the

WORKERS' COMPENSATION COMMISSION

FOR THE STATE OF OKLAHOMA

for the

September 8, 2016

Regular Public Meeting

MINUTES OF THE MEETING OF THE WORKERS' COMPENSATION COMMISSION  
FOR THE STATE OF OKLAHOMA

The members of the Workers' Compensation Commission for the state of Oklahoma met at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, on September 8, 2016.

Members present: Chairman Robert Gilliland, Commissioner LeRoy Young and Commissioner Mark Liotta. Others in attendance on behalf of the Commission: Kim Bailey, Steven Barker, Stormy Moore and Tiffany Pratt.

Chairman Gilliland expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum and the Statement of Compliance with the Open Meeting Act was read. The meeting was called to order at approximately 1:30 p.m.

**1. Discussion and Determination of Account Balances of the Oklahoma Option Insured Guaranty Fund and the Oklahoma Option Self-insured Guaranty Fund**

- A. *Until the Insured Guaranty Fund under the Oklahoma Option contains two million dollars (\$2,000,000.00) or if the amount in the fund falls below one million dollars (\$1,000,000.00), each insurer shall be assessed. If the account balance prompts an assessment to be issued for the Option Insured Guaranty Fund, it shall be paid to the Insured Guaranty Fund, care of the Commission. Each insurer shall be assessed two percent (2%) of all gross direct premiums written during each quarter of the calendar year for insurance covering a benefit plan under this act after deducting from such gross direct premiums, return premiums, unabsorbed portions of any deposit premiums, policy dividends, safety refunds, savings and other similar returns paid or credited to policyholders.*
- B. *Until the Self-insured Guaranty Fund under the Oklahoma Option contains one million dollars (\$1,000,000.00) or if the amount in the fund falls below seven hundred fifty thousand dollars (\$750,000.00), each self-insurer shall be assessed. If the account balance prompts an assessment to be issued for the Option Self-insured Guaranty Fund, it shall be paid to the Self-insured Guaranty Fund, care of the Commission. Each self-insurer shall be assessed a fee at the rate of one percent (1%) of the total compensation for permanent partial disability awards paid out during each quarter of the calendar year by the employers.*

Stormy Moore, Insurance Services Director, presented the account balances of each of the Option Guaranty Funds to the Commission and made the recommendation to determine the need for an assessment.

**Motion:** Commissioner Young moved that the Commission determine the balances of the Insured Guaranty Fund and the Self-insured Guaranty Fund under the Oklahoma Option are below the statutory amount, therefore, requiring an assessment.

**Second:** Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

**The motion carried.**

### **Approval of Minutes**

Chairman Gilliland presented the minutes of the August 31, 2016 and September 1, 2016 special public meetings for approval.

**Motion:** Commissioner Liotta moved to approve the minutes of the August 31, 2016 and September 1, 2016 special public meetings.

**Second:** Chairman Gilliland.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

**The motion carried.**

## **2. Consent Agenda for Travel Vouchers Currently Outstanding**

*85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission considered a vote to approve the currently outstanding vouchers.*

**Motion:** Commissioner Liotta moved to approve the travel vouchers currently outstanding, which are included as a part of these minutes.

**Second:** Chairman Gilliland.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

**The motion carried.**

### **Announcements**

The next Regular Meeting of the Commission is scheduled for October 20, 2016.

**Adjournment**

***Motion:*** Commissioner Liotta moved to adjourn.

***Second:*** Chairman Gilliland.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

**The motion carried.**

Chairman Gilliland announced the meeting was adjourned.